



Kanton Zürich
 Direktion der Justiz und des Innern
Justizvollzug und Wiedereingliederung

Vollzugseinrichtungen Zürich
Gefängnis Affoltern am Albis

FORMULAR

Klassifizierung: vertraulich

To be filled out by the prison facility	
Gesuchseingang
Abgabe an eP
Retour an AD
EP möchte Besuch empfangen	
<input type="checkbox"/> Ja	<input type="checkbox"/> Nein
----- Unterschrift der eingewiesenen Person (eP)	

Visit Request

Version: 19/07/2024 – replaces version from 09/04/2024

This form is filled out by persons who want to visit an inmate at the Affoltern am Albis Prison for the first time. It has to be filled out, signed and sent to the prison with a copy of a valid applicant's ID or passport attached.

Personal Information			
	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms./Mrs	<input type="checkbox"/> Other
Name		First names	
Maiden Name		Date of Birth	
Nationality	<input type="checkbox"/> Swiss <input type="checkbox"/> Other: _____		
Address		
Phone Number		
E-Mail		

Visit	
Who do you want to visit? (Full name)
What is your relationship to the inmate?	<input type="checkbox"/> Family <input type="checkbox"/> Friend <input type="checkbox"/> Other Details:

Please attach a copy of one of the following identity documents to the form:

- Identity card (Swiss, EU and EFTA citizens)
- Residence permit (Foreigners living in Switzerland)
- Passport (all)

Declaration of authorisation

The signatory agrees that information about him/her can be obtained from the police and criminal authorities in connection with the visit request. Visitors under the age of 18 require the written consent of their legal guardian.

Date and signature (the declaration for underage persons must be signed by their legal guardian)



Visits at the Affoltern am Albis Prison

1. Send the filled out and signed visit request attached with a copy of an valid identification document (front and back side)

- by mail to: Gefängnis Affoltern am Albis
Besuchswesen
Im Grund 15
8910 Affoltern am Albis

or

- via e-Mail as a PDF file to: gefaengnis.affoltern@ji.zh.ch

Underage visitors: The visit request must also be submitted for underage visitors. The declaration of authorisation must be signed by the legal guardian, who also has to attach a copy of their identification document. If the legal guardian will not accompany the visit, they must attach the filled out and signed form «Authorisation for minor visitors».

2. Once your application has been received, it will be reviewed by the prison and the inmate may agree or refuse a visit.
3. If your visit request has been processed, you will be contacted by telephone by the prison administration. If you are granted a visiting permit, you can make an appointment for a visit by telephone.

Making an appointment: You can make an appointment by calling the following telephone number: **+41 43 258 13 13**.

The office hours are identical to the visiting hours except for Saturdays.

4. **Visiting hours** at the Affoltern am Albis Prison:

Monday – Friday: 08.15-11.00 a.m.

Mon-Wed and Fri: 01.30-04.00 p.m.

Saturday: 10.30 a.m. - 01.30 p.m.

Remember to bring the ID card/passport that you attached to your visit request.

5. **Gifts for inmates:** If you want to bring a gift (including money) for the inmate, you can hand it over to the prison staff Monday to Friday during visiting hours.

Gifts are material objects that can be given to an inmate after a security check. This could be for example clothing, letters or hygiene products which can facilitate life in prison.